

Human Rights Lawyers' Association Bursary

APPLICATION FORM 2021

Key information

- Please refer to the 'HRLA Bursary Policy 2021' document for the eligibility criteria for this application and for answers to other frequently asked questions.
- Only **one** completed application per person will be accepted, in respect of one internship or placement. Only completed applications will be considered.
- Please send your completed application form (i.e. this document) along with evidence of your internship offer, and your diversity monitoring form, to bursary@hrla.org.uk no later than **10am on 17th May 2021.**
- No supporting documents, other than those requested will be considered. CVs or cover letters will **not** be considered and should not be submitted.

Timetable

- Successful applicants will be notified on or shortly after **31st May 2021**. Unsuccessful applicants will be notified on the same date.

Application criteria

- Applications will be assessed in accordance with the following selection criteria:
 1. **Commitment to and interest in human rights law in the UK** (10 points);
 2. **Relevance and value of internship/placement to be undertaken to human rights law in the UK** (5 points);
 3. **Relevant skills, abilities and knowledge of the field of human rights law in the UK** (5 points);
 4. **Benefit to applicant's development as a lawyer and their future career in human rights law by undertaking internship/placement** (5 points);
 5. **Financial need** (25 points).
 - a. This is one of the selection criteria given one of the aims of the bursary is to assist those who would be otherwise unable to undertake an internship/placement in human rights law due to their current financial circumstances.

Please provide details below of the internship for which you have received an offer.

SECTION A: PERSONAL DETAILS			
Please note: The HRLA application process is name blind and all applications will be anonymised by our administrator upon submission and given a unique candidate reference number ('URN').			
Last Name:		First Name:	
Contact No:		Email:	
Address:			
Postcode:			

SECTION B: INTERNSHIP DETAILS			
Name of Organisation:			
Address:			
Organisation website:		Name of contact for Internship:	
Email (of contact for internship):			

SECTION C: YOU AND YOUR INTERNSHIP			
Intended role within the organisation (e.g. intern or caseworker):			
Your likely duties and day to day tasks during your internship:			
Duration of Internship			
Intended start date (dd/mm/yy)		Intended end date (dd/mm/yy)	
Location of internship:			
Is a document confirming your internship attached (e.g. offer letter/email)?		Yes <input type="checkbox"/> No <input type="checkbox"/>	
If no, please specify why and/or when it will follow.			
Please answer the following questions (using no more than 300 words per response)			
In answering these questions, please include information about your legal qualifications/ studies, and any relevant previous experience.			
1. Why did you apply for this internship? (300 words)			

2. What is it about your skills and experiences that make you a good candidate for this internship?

Please make reference to your previous experience in/knowledge of human rights law and issues where applicable. (300 words)

3. Please explain the relevance and value of your proposed internship to human rights law in the United Kingdom. (300 words)

4. How will this internship/placement assist you in developing the skills and abilities needed to succeed in the field of human rights law? (300 words)

SECTION D: FINANCIAL INFORMATION (all information will be kept confidential)

1. The Bursary Panel will distribute grants comprising awards of a maximum of £3,500 per applicant, depending on financial need.

Please set out the total amount of funding sought from the HRLA bursary. Please detail how you came to that figure.

Total amount sought (this should be a maximum of £3,500):

Please detail how you came to that figure including by setting out the following:

Accommodation costs:

Travel costs:

Other expenses (please detail):

(Please indicate 'N/A' where an expense is not applicable. An example might be 'Accommodation costs: N/A' where an internship is based in London and your home address is also in London).

2. The HRLA Bursary Scheme is designed to assist those who would be unable to undertake unpaid or low-paid internships without financial assistance. For this reason, we require details of your current financial situation.

All financial information provided will be kept strictly confidential and destroyed after the application process has concluded. In the 2021 application round, all financial information will be destroyed by 1st December 2021. This information will not be shared with anyone outside of the HRLA bursary committee.

If there is any relevant information which does not fall into one of the named categories, below please use the rows marked *, specifying what it is.

Existing debt	Amount
Student Loan	£
Bank Loan	£
Other	£
*	£
Total	£

Current income	Amount per month
Income from employment – please state your current role	£
Contribution from family	£
Other	£
*	£
Total	£

Savings and investments	Amount
Total savings	£
Total investments	£
Other	£
*	£
Total	£

Anticipated income from period of internship	Amount
Income from employment	£
Support from family	£
Other scholarships (please provide details)	£
Income from internship (if applicable)	£
Other	£
*	£
Total	£

Current living expenses	Amount
Accommodation	£
Bills	£
Food	£
Personal items	£
Childcare or other care expenses	£
Travel	£
Other	£
*	£
Total	£

3. Why are you applying for the funding of the HRLA bursary?

The HRLA bursary seeks to ensure that financial barriers do not prevent students from undertaking internships/placements in the field of human rights law.

This is your opportunity to set out for assessors why you would otherwise be unable or struggle to fund your internship/placement. Please set out any other relevant details on your financial circumstances and/or your background and/or your living arrangements which have not been captured in the table above. (300 words maximum)

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SECTION E: REFEREES

References – please provide the names of two academic or professional referees (e.g. employer/previous employer/academic tutor etc.) that may be contacted by the HRLA. Please note you cannot use family members or close friends.

Contact person (and relationship)	Address	Telephone	Email

SECTION F: DECLARATION AND AGREEMENT

I declare that to the best of my knowledge, the information provided on this form is correct and I agree to the conditions set out in the 2021 Bursary Policy.

Signed:	
Date:	